



FUTSAL CONTRACT OPPORTUNITIES – SUMMER SEASON 2009/10

In anticipation for what is expected to be the biggest futsal season in recent years, Capital Football is now calling on expressions of interest for a variety of short term contracts related to the 2009/10 ACT Futsal Season.

In response to record futsal registration numbers in 2008/09, Capital Football will this year be offering more competitions across an even larger spread of Canberra's venues, some of which will host new division competitions. Futsal competition resources therefore need to be expanded to match our expected participation growth, particularly in the areas of qualified referee staff and venue managers.

Enclosed within this document is an outline of the various contract opportunities available for the upcoming season – positions include:

- Competition Venue Managers (several) – page 2.
- Assistant State Coach Referees (Futsal) – page 5.
- Futsal Referees Appointment Officer – page 7.

We ask interested individuals to apply in writing to Capital Football, outlining suitability to the job requirements/description, as well as providing an up-to-date curriculum vitae.

Note the closing dates for positions vary and are included with each of the descriptions listed below.

Any questions should be directed to the Futsal League Manager on (02) 6175 7115 or by emailing futsalleague@capitalfootball.com.au

Competition Venue Managers (several)

2009/10 Summer Competition contract only

Capital Football is calling on expressions of interest for several venue management positions available for the upcoming Summer Futsal competition.

If you would like to be considered for appointment, please review the following information and complete and return the associated documentation by COB Friday 28th August, 2009.

Successful applicants will be notified of their appointment in writing and will be required to attend a meeting at the Capital Football office prior to the commencement of the competitions.

Venue Managing a Capital Football competition puts you at the forefront of the sport in Canberra, and is a responsibility that requires significant commitment and dedication. Successful applicants will work under the guidance of the Futsal League Manager to assist in the implementation and conduct of local competitions.

The Summer Futsal season commences late September with Mens, Womens and Youth Futsal Premier Leagues. All other competitions commence three weeks later, with North and South Canberra leagues being held throughout the week. The Futsal Season breaks over the Christmas period, with a further 6-8 week period commencing late January 2010.

Duties of appointed venue managers include:

- Wearing uniform to be easily identified
- Carry out regular venue inspections to ensure playing and spectator areas are of the highest standard.
- Have an understanding of venue evacuation procedures in case of an emergency.
- Complete Venue Activity Report Form.
- Record injuries.
- Enforce playing regulations as needed throughout the competition.
- Ensure match sheets are completed at least 15 minutes before each game.
- Maintain a record of yellow and red cards.
- Return completed match sheets and updated results to Capital Football within 48 hours of the conclusion of each round.

Venue Managers will be paid at a rate of \$17/hr and are required to sign ATO declarations prior to commencement of their duties. Please note that venue managers will not be paid for work completed outside of competition hours.

Interested individuals are asked to submit a one page cover letter stating relevant experience and suitability to the position, plus the application form found below.

It should be noted that preference will be given to those who are able to fulfill venue managing commitments for the entire duration of the season.

----- *Detach with application* -----

VENUE MANAGER APPLICATION FORM 2009/10

Name				
Address				
DOB				
Phone	Work		Home	
	Mobile			
Email				
Venue Management Selections (number up to 3 preferences):				
Competition and Venue		Day and Time		Preference
AIS - Premier League Mens		Thursday	6:00pm – 10:00pm	
AIS - Premier League Womens		Friday	6:00pm – 10:00pm	
Gold Creek - Youth, Social, Mens.		Sunday	3:00pm – 9:00pm	
ANU – Mens		Monday	6:00pm – 10:30pm	
University of Canberra – Mens		Thursday	6:00pm – 10:00pm	
ANU – Mens		Wednesday	6:00pm – 10:30pm	
Southern Cross Tuggeranong – Mens and Womens		Sunday	2:00pm – 10:00pm	

Southern Cross Woden – Womens and Mixed	Wednesday	6:00pm – 10:00pm	
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Please note that competition times/venues are correct as at 21 July 2009, but are subject to change.

Assistant State Coach – Referees (Futsal)

Contract September 2009 – April 2010

To assist in the development of futsal referees in the ACT, Capital Football and the Referee Standing Committee is calling on expressions of interest for a futsal specific Assistant Referee State Coach (paid position). The appointed State Coach will work in conjunction with the Futsal League Manager, the Referees State Coach, the Referee Standing Committee, and the Futsal Standing Committee to:

- Organise and conduct at least three introductory futsal referee courses annually, including at least one refresher course for football qualified referees.
- Establish a development pathway for futsal referees, including the implementation and oversight of referee grading policies and mentoring programs for new recruits.
- Arrange and conduct at least two annual educational seminars for accredited referees.
- Oversee weekly appointments (seniors and juniors) in accordance with appointment policy (in conjunction with appointments officer).
- Oversee referee inspector program, including the appointment and accreditation of inspectors.
- Liaise with all active futsal referees to ensure reminders and relevant information is distributed as required.

Upon appointment to this position, the Futsal State Coach will also hold a seat on the RSC Technical Committee.

Required qualifications:

- Level 2 FFA Referee Qualification and/or;
- Level 2 FFA Referee Inspector Qualification

Interested individuals are asked to submit a covering letter outlining their relevant qualifications, experience, availability and reasons for seeking the position, together with personal contact information.

Interviews may be held with short-listed applicants. The successful applicant will be notified of their appointment in writing and will be required to attend several meetings with Capital Football management and the Referee Standing Committee.

Applications are due by Friday 21 August.

The Assistant State Coach will be paid \$3000 (inc.GST) for the successful completion of his/her duties. Fifty per cent of the fee will be paid at the beginning of the season, with the remainder being paid at the end of the winter season 2010. (The successful applicant may also be required to sign an ATO declaration prior to commencement of their duties).

Applications can be sent via email to: futsalleague@capitalfootball.com.au or posted to:

Futsal League Manager, Capital Football, PO Box 50 Curtin ACT 2605.

Futsal Referees Appointment Officer

Capital Football is also calling for expressions of interest for the Futsal Referee Appointments Officer position for the upcoming Summer Futsal competition (September 2009 – March 2010).

To be considered for appointment, please review the information below and return an application by COB Friday 28 August 2009.

Interviews may be held with short-listed applicants. The successful applicant will be notified of their appointment in writing and will be required to attend a meeting with Capital Football prior to the start of the winter competition.

The Futsal Referee Appointments Officer is a position that requires significant commitment and dedication. Successful applicants will work in conjunction with the Futsal League Manager and Assistant State Coach of Referees to ensure referee appointments are made throughout the duration of the Futsal Season.

Duties of Futsal Referee Appointments Officer include:

- Ongoing liaison with Futsal Referees to determine their availability throughout the season.
- Finalise and distribute appointments of referees in conjunction with the Futsal Referees Assistant State Coach.
- Ongoing communication (via email and phone) with Futsal Referees to ensure appointments are received and games attended to.
- Ongoing liaison with the Futsal League Manager regarding draw fixtures and other competition issues.

The Futsal Referee Appointments Officer will be paid \$2500 (inc.GST) for the successful completion of his/her duties. Fifty per cent of the fee will be paid at the beginning of the season, with the remainder being paid at the end of the season. (The successful applicant may also be required to sign an ATO declaration prior to commencement of their duties).

Interested individuals are asked to submit a brief covering letter outlining their relevant qualifications, competencies, availability and reasons for seeking the position, together with personal contact information.

Applications can be sent via email to: futsalleague@capitalfootball.com.au or posted to:

Futsal League Manager, Capital Football, PO Box 50 Curtin ACT 2605.